

LOYALHANNA TOWNSHIP, WESTMORELAND COUNTY - Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Are you 18 years or older? YES NO Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for the Township? YES NO If yes, when? _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Job Description and Skills

Applicants must have a valid CDL driver's license with air brake restriction removed; others need not apply. Applicants must be residents of the Township of Loyalhanna for not less than one (1) year, be able to pass physical and drug tests, and be willing to sign a release to authorize access to their driving record. Applicants must be capable of performing hard, physical labor in adverse weather conditions and available to work as needed for emergency situations on evenings, weekends, or holidays. All Township employees are public servants and must pose a good attitude while protecting people and property through the provision of safe, efficient roads and community facilities. The Township of Loyalhanna is an Equal Opportunity Employer.

Type of Driver's License?

Please list the years of experience on each qualification listed below if applying for a job with the Road Department.

Back Hoe: _____ Paver: _____ Flail Mower: _____ Mechanic: _____

Roller: _____ Truck Driver: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I also authorize that a background check be performed upon me by the Township of Loyalhanna or an authorized representative of Loyalhanna.

Signature: _____ Date: _____